



Work Integrated Learning (WIL) Internship Opportunity

Company: Sea Wind Self Catering Cottages

Position: Receptionist Intern (x1)



Educational Requirements

Third year Bachelor of Hospitality Management or Bachelor of Tourism Management (WIL eligible NUST students only)

General WIL/Internship Description

The successful intern will be assigned in the reception/ administration department performing the following tasks: managing the reception, receiving guests, booking excursions, supervising cleaning staff and stock control.

Other Requirements

The successful candidate should possess the following skills: communication, team work, problem solving, self-management, planning and organising, technology-oriented, fast learner and be able to take initiative.

Application Procedure

Applications in writing (Cover letter) should be accompanied by an updated CV, giving full details of work experience (if any), WIL Letter, Academic Record, certified copies of identification documents, academic records and Grade 12 certificate, should be addressed to: **Finance and Admin Officer, No 1 Aragoniet Street, Swakopmund, Namibia. Please submit your applications via email only to: pbatholmeus@nust.na**

Closing Date: Friday, 08 April 2022

Time: 13:00

Assumption of Duties: As soon as possible

No applications will be accepted after 12:00 and only short-listed candidates will be contacted.

Enquiries:

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