



NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Department: Cooperative
Education

Graduate Internship Opportunities

Organisation: National Commission on Research,
Science and Technology (NCRST)

Positions: Corporate Communication and
Marketing Intern (x1)
Institutional Development Intern (x1)
Science Promotion Intern (x1)
Resource Mobilization &
Grant Management Intern (x1)
Human Resources Interns (x2)

Educational Requirements

- Bachelor of Communication/Marketing; Bachelor's degree in Science; Bachelor of Human Resources Management
- Graduates only

General WIL/Internship Description

- The successful Corporate Communication and Marketing Intern will be responsible for office administration, communication and marketing.
- Institutional Development and Science Promotion interns will be placed under the Human and Institutional Development, Science and Technology Promotion Division to perform tasks in relation to the positions above.
- The successful Resource Mobilisation and Grant Management intern will assist with data collection and administration work.
- HR Graduates will assist the HR&OD Division with office management and HR administration.

Other Requirements

Successful candidates should be able to communicate effectively, be adaptable, open to learning, problem solver, able to work in a team and able to self-manage.

Other Requirements

Applications in writing (typed cover letter), accompanied by an updated CV, giving full details of work experience (if any), WIL letter, certified copies of academic records and identification documents in a single pdf file should be addressed to: **NCRST, Olympia, Windhoek, Namibia. Please submit your applications via email only to: pbatholmeus@nust.na**

Closing Date: Monday, 15 July 2024

Time: 10:00

Assumption of Duties: As soon as possible

No applications will be accepted after 10:00 and only short-listed candidates will be contacted.

Enquiries:

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