



NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Department: Cooperative
Education

Work Integrated Learning (WIL) Internship Opportunity

Organisation: **Welwitchia Health Training Centre**

Positions: Information Communication
Technology Intern (x2)
Marketing Interns (x2)
Human Resources Interns (x2)
Finance/Accounting Interns (x2)
Business Administration Interns
(x2 Walvis Bay, x4 Windhoek,
X2 Outapi, x1 Katima Mulilo,
x2 Nkurenkuru)

Educational Requirements

- 3rd Year Bachelor of Computer Science: System Admin, Cyber, Networks and Software, Bachelor of Marketing, Bachelor of Human Resources, Bachelor of Accounting, Bachelor of Business management, Bachelor of Information and Business Administration (Eligible for WIL)
- NUST students only

General WIL/Internship Description

The successful ICT candidates will be responsible for the day-to-day IT administrative operation activities of the institution. The successful marketing candidate will be responsible for day-to-day marketing administrative operation activities of the institution. The successful HR candidate will be responsible for day-to-day HR administrative operation activities of the institution. The successful accounting candidate will be responsible for day-to-day finance administrative operation activities of the institution. Successful business administration intern will be responsible for all administration related tasks.

Other Requirements

The successful candidate should have organizational skills, communication skills, and multitasking.

Other Requirements

Applications in writing (typed cover letter), accompanied by an updated CV, giving full details of work experience (if any), WIL letter, certified copies of academic records and identification documents in a single pdf file should be addressed to: **Welwitchia Health Training Centre, City Campus, Windhoek, Namibia. Please submit your applications via email only to: hashipala@nust.na**

Closing Date: Friday, 09 August 2024

Time: 13:00

Assumption of Duties: As soon as possible

No applications will be accepted after 13:00 and only short-listed candidates will be contacted.

Enquiries:

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