



NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Department: Cooperative Education

Work Integrated Learning (WIL) Internship Opportunity

Position: X1 Sport Management Intern
X1 Public Relations Intern
X1 Accounting Intern
X1 Marketing Intern
X1 Project Management Intern



Organisation: Namibia Rugby Union

Educational Requirements

- 3rd Year Bachelor of Sport Management, Bachelor of Communication/Journalism/Marketing, Bachelor of Accounting. (Eligible for WIL), NUST students only.

General Internship Description

The successful interns will be responsible for assisting with day-to-day office tasks such as filing, data entry, and scheduling meetings. Supporting the planning and execution of rugby events and competitions. Assisting with social media updates, content creation, and communication with stakeholders. Helping with financial record keeping, invoice processing, and budget tracking. Conducting research on rugby development programs and assisting with strategic planning documents.

Other Requirements

The successful candidate should have organizational skills, communication skills, and multitasking.

Application Procedure

Applications in writing [typed cover letter], accompanied by an updated CV, 2024 WIL letter, certified copies of identification documents, 2024 academic records and Grade 12 certificate, should be sent to: **Namibia Rugby Union, Windhoek, Namibia**. Please submit your application via email only to: hashipala@nust.na

Closing Date: Monday 14 October 2024

Time: 13:00

Assumption of Duties: As Soon As Possible

No applications will be accepted after 13:00 and only short-listed candidates will be contacted

Enquiries:

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