



NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Department: Cooperative
Education

Work Integrated Learning Opportunity

Organisation: **Namibia Institute of Pathology**

Positions: Human Resources Intern (x1)
Graphic Design/Marketing Intern (x1)

Educational Requirements

- 3rd Year Bachelor of Human Resources Management, Bachelor of Marketing, Bachelor of Communication.
- NUST WIL eligible students only

General WIL/Internship Description

A successful HR candidate will be responsible for the intern will assist in the Human Capital Department for the effective and efficient administration of the human resources of the NIP Ltd. The successful Marketing intern will be responsible for dealing with artwork creation for various NIP materials, both internal and external purposes using InDesign, Photoshop, Adobe, and related design software programmers and tools.

Other Requirements

The successful candidate should have Proficiency in data analysis software (e.g., Excel, R, Python, SQL), Strong analytical and problem-solving skills, Presentation skills, Ability to work independently and as part of, a team, Attention to detail and accuracy, Knowledge of healthcare operations is a plus Personality traits: Assertive, emotionally mature, able to work under pressure and independently, flexible, meticulous, able to maintain confidentiality, helpful, resourceful, integrity, initiative, tactful.

Other Requirements

Applications in writing (typed cover letter), accompanied by an updated CV, giving full details of work experience (if any), WIL letter, certified copies of academic records and identification documents in a single pdf file should be addressed to: **Namibia Institute of pathology, Windhoek Namibia. Please submit your applications via email only to: hashipala@nust.na**

Closing Date: Wednesday, 20 November 2024

Time: 13:00

Assumption of Duties: As soon as possible

No applications will be accepted after 13:00 and only short-listed candidates will be contacted.

Enquiries:

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<https://ceu.nust.na>